

Supreme Court of Florida

WEDNESDAY, MAY 17, 2000

AMENDMENTS TO FLORIDA
RULES OF CRIMINAL
PROCEDURE 3.851, 3.852, AND
3.993.

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** CASE NO. SC96646

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ORDER

Consistent with its ongoing efforts to improve the capital postconviction process and eliminate unnecessary delay, the Court hereby proposes the attached amendments to Florida Rules of Criminal Procedure 3.851, 3.852, and 3.993 in light of the continuing exemptions to public records production contained in sections 119.07(3)(b) and (3)(1), Florida Statutes (1999). The Court's original proposed amendment to rule 3.851 is modified to extend the time for filing an initial motion for postconviction relief until one year after the judgment and sentence of death become final. The original proposed amendment to rule 3.852 is altered to: (1) require records that are exempt from production under section 119.07(3)(b) or (3)(1) to be delivered to the clerk of court in a separate container, the outside of which must specifically identify the sections under which the records are exempt, and (2) provide for the unsealing and the forwarding of those records to the records repository within

thirty days after the filing of the notice of mandate on direct appeal by the Attorney General. The original proposed amendment to rule 3.993 is modified consistent with the above changes.

Interested persons are invited to comment on these modifications as well as the original proposed amendments to the rules. The Court also seeks alternative proposals designed to address how procedures can be appropriately and effectively amended taking into consideration the continuing existence of the subject exemptions. An original and seven copies of all comments and proposals must be filed with the Clerk of Court on or before June 1, 2000.

HARDING, C.J., and SHAW, WELLS, ANSTEAD, PARIENTE, LEWIS and QUINCE, JJ., concur.

A True Copy

TEST:



Thomas D. Hall
Clerk, Supreme Court

BHP

cc: Hon. Stan R. Morris, Judge
Hon. Philip J. Padovano, Judge
Hon. John P. Kuder, Chief Judge
Hon. Charles J. Kahn, Jr., Judge
Hon. Susan F. Schaeffer, Chief Judge
Hon. Scott Jay Silverman, Judge
Hon. Joseph P. Farina, Chief Judge
Hon. O. H. Eaton, Jr., Judge
Hon. Belvin Perry, Judge
Hon. Robert A. Butterworth
Hon. John Dudley Goodlette
Hon. Bennett H. Brummer
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Andrew Thomas
Timothy P. Schar dl
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Christina A. Spaulding
Todd G. Scher
John W. Moser
Arthur I. Jacobs
Richard B. Mart ell
Carolyn Snurkowski
Neal A. Dupr ee
Jerome C. Latimer
John F. Har kness, Jr .
Richard B. Greene
Larry B. Henderson
Michael Pearce Dodson
Elliot C. Metcalfe, Jr.

Appendix

[current rule 3.851 deleted; the following language added]

Rule 3.851. Collateral Relief After Death Sentence Has Been Imposed And Affirmed On Direct Appeal

(a) Scope and Purpose.

This rule shall apply to all motions and petitions for any type of postconviction or collateral relief brought by defendants in state custody who have been sentenced to death and whose conviction and death sentence have been affirmed on direct appeal. A defendant under sentence of death imposed by a court established by the laws of Florida claiming the right to be released on the ground that the judgment was entered or that the sentence was imposed in violation of the Constitution or laws of the United States or of the State of Florida, that the court was without jurisdiction to enter the judgment or to impose the sentence, that any plea was given involuntarily, or that the judgment or sentence is otherwise subject to collateral attack may move, in the court that entered the judgment or imposed the sentence, to vacate, set aside, or correct the judgment or sentence. The purpose of this rule is to provide the means by which a defendant under sentence of death can raise claims of error which were unavailable at the time of trial or direct appeal. Unless otherwise provided herein, a defendant who had postconviction counsel appointed prior to the effective date of this rule shall proceed in accordance with the rules in effect at the time counsel was appointed.

(b) Appointment of Postconviction Counsel.

(1) Within 15 days after sentencing a defendant to death, the sentencing court shall issue an order appointing the appropriate office of the Capital Collateral Regional Counsel.

(2) In cases in which the death sentence has been imposed prior to the effective date of this rule but postconviction counsel has not been appointed, the chief judge of the circuit court in which the defendant was sentenced shall appoint the appropriate office of the Capital Collateral Regional Counsel by 30 days after the effective date of this rule.

(3) Within 30 days from the appointment, the Capital Collateral Regional Counsel shall file a notice of appearance in the trial court or a motion to withdraw based on a conflict of interest or some other legal ground.

(4) Within 15 days after the Capital Collateral Regional Counsel files a motion to withdraw, the chief judge or assigned judge shall appoint new postconviction counsel.

(c) Preliminary Procedures.

(1) Judicial Assignment. Upon appointment of postconviction counsel, the chief judge shall assign the case to the judge who presided over the defendant's capital trial if that judge is active and otherwise available to serve or a trial judge qualified to conduct capital proceedings under the Rules of Judicial Administration.

(2) Status Conferences. The assigned judge shall conduct a status hearing not later than 90 days after the assignment, and shall hold status conferences at least every 90 days thereafter until the evidentiary hearing has been completed or the motion has been ruled on without a hearing. The attorneys may appear by telephone at such status conferences, with leave of the trial court. Such requests shall be liberally granted. Pending motions, except those requiring the presence of the defendant, and disputes involving public records, shall be heard at the status conferences, unless otherwise ordered by the court.

(3) Trial Record. The clerk of the trial court shall serve copies of the trial record on postconviction counsel, the state attorney, and the attorney general at the time the clerk serves copies of the record pursuant to rule 9.140(e)(4).

(4) Duties of Defense Counsel and Prosecuting Attorney. Within 15 days of appointment of postconviction counsel, the defendant's trial counsel shall provide to postconviction counsel all information pertaining to the defendant's capital case

which was obtained during the representation of the defendant. Postconviction counsel shall maintain the confidentiality of all confidential information received. Within 15 days of appointment of postconviction counsel, the state attorney's office that prosecuted the defendant shall provide to postconviction counsel copies of all pretrial and trial discovery and all contents of the state's file, except for information that the prosecuting attorney has a legal right under state or federal law to withhold from disclosure.

(5) Defendant's Presence Not Required. The defendant's presence shall not be required except at the evidentiary hearing on the merits of any claim and at any hearing involving conflict with or removal of collateral counsel.

(d) Time Limitations.

(1) Initial Postconviction Motions. A motion filed under this rule is an initial postconviction motion if no court has previously ruled on a postconviction motion challenging the same judgment and sentence.

(A) Time for Filing. An initial motion to vacate judgment of conviction and sentence of death shall be filed by a defendant who is sentenced to death on or after the effective date of this rule within 1 year after the judgment and sentence become final. A defendant who was sentenced to death and did not have postconviction counsel appointed before the effective date of this rule shall file an initial postconviction motion within 1 year after the judgment and sentence become final or one year of the appointment of postconviction counsel under subdivision (b)(2), whichever occurs last. An initial motion shall not be filed or considered beyond the time limitation of this subdivision unless an extension has been granted by the trial judge or the motion alleges that:

(i) the facts on which the claim is predicated were unknown to the defendant or the defendant's attorney and could not have been ascertained by the exercise of due diligence;

(ii) the fundamental constitutional right asserted was not established within the period provided for by this rule and has been held to apply retroactively; or

(iii) the defendant retained counsel to timely file a 3.851 motion and counsel,

through neglect, failed to file the motion.

(B) Finality. For the purposes of this rule, a judgment is final when the Florida Supreme Court issues a mandate affirming the judgment and sentence of death on direct appeal. The availability of or the filing of a petition for writ of certiorari in the United States Supreme Court shall not affect the finality of the judgment and sentence. However, if the United States Supreme Court accepts certiorari, then the judgment and sentence is final upon disposition of the petition for writ of certiorari by the United States Supreme Court.

(C) Extensions. An extension of time to file an initial postconviction motion may be granted by the circuit court only upon a showing that a manifest injustice would result absent such relief and that counsel's inability to timely file the motion is not the result of lack of cooperation by the defendant or lack of due diligence on the part of counsel.

(2) Extraordinary Remedies. Any petition for habeas corpus claiming ineffective assistance of appellate counsel shall be filed in the Supreme Court of Florida simultaneously with the initial brief filed on behalf of the death-sentenced defendant in the appeal of the circuit court's order on the initial motion for postconviction relief filed under this rule.

(3) The time limitations in this subdivision are established with the understanding that each defendant sentenced to death will have counsel appointed and available to begin addressing the defendant's postconviction issues within the time periods provided in subdivision (b) of this rule.

(e) Contents of Motion.

A motion filed under this rule shall not exceed 50 pages exclusive of attachments, including the judgment and sentence and exhibits. The motion shall be under oath and shall include:

(1) the judgment and sentence under attack and the court which rendered the same;

(2) a statement of each issue raised on appeal and the disposition thereof;

(3) if a previous postconviction motion has been filed, the disposition of all previous claims raised in postconviction litigation and the reason or reasons the claim or claims in the present motion were not raised in the former motion or motions;

(4) the nature of the relief sought;

(5) a detailed allegation of the factual basis for any claim for which an evidentiary hearing is sought; and

(6) a detailed allegation as to the basis for any purely legal or constitutional claim for which an evidentiary hearing is not required and the reason that this claim could not have been or was not raised on direct appeal.

The motion shall be accompanied by a separate memorandum of law not to exceed 25 pages as to the applicable case law supporting the granting of relief as to each separately-pled claim. As to claims that were raised on appeal or should have or could have been raised on appeal, the memorandum shall contain a brief statement as to why these claims are being raised on postconviction relief.

(f) Procedure; Evidentiary Hearing; Disposition.

(1) Filing and Service. All pleadings in the postconviction proceeding shall be filed with the clerk of the court and served on the assigned judge, opposing party and the attorney general. Upon the filing of any original court paper in the postconviction proceeding, the clerk of the court shall determine that the assigned judge has received a copy. All motions other than the postconviction motion itself shall be accompanied by a notice of hearing.

(2) Duty of Clerk. Upon the filing of a motion for postconviction relief, the clerk of court shall immediately forward the motion and file to the assigned judge.

(3) Answer. Within 45 days of the filing of an initial motion, the state shall file its answer. The answer shall not exceed 50 pages exclusive of attachments and exhibits. The answer shall address the legal insufficiency of any claim in the motion, respond to the allegations of the motion and address any procedural bars. As to any claims of legal insufficiency or procedural bar, the state shall include a short statement of any applicable case law.

(4) Amendments. An initial motion filed under this rule may be amended up to 30 days prior to the evidentiary hearing upon motion and good cause shown. The trial court may in its discretion grant a motion to amend provided that the motion sets forth the reason the claim was not set forth earlier and attaches a copy of the claim sought to be added. Granting a motion under this subdivision shall not be a basis for granting a continuance of the evidentiary hearing unless a manifest injustice would occur if a continuance was not granted. If amendment is allowed, the state shall file an amended answer within 20 days after the amended motion is filed.

(5) Case Management Conference. Within 30 days after the state files its answer to an initial motion, the trial court shall hold a case management conference. At the case management conference, both parties shall disclose all documentary exhibits they intend to offer at the evidentiary hearing; provide an exhibit list that includes all such exhibits; and exchange a witness list with the names and addresses of any potential witnesses. All expert witnesses shall be so designated with copies of all expert reports attached. The trial court also shall:

(A) review the witness and exhibit lists with the parties;

(B) schedule an evidentiary hearing, to be held within 90 days, on claims listed by the defendant as requiring a factual determination; and

(C) hear argument on any purely legal claims not based on disputed facts.

(6) Amendment of Witness or Exhibit Lists. Prior to the evidentiary hearing, the trial court may grant leave of either party to amend the exhibit or witness list upon a showing of good cause.

(7) Mental Health Expert. If the defendant intends to offer expert testimony of his or her mental status, the state shall be entitled to have the defendant examined by its own mental health expert. If the defendant fails to cooperate with the state's expert the court may, in its discretion, proceed as provided in rule 3.202(e). Reports provided by any expert witness shall be disclosed to opposing counsel upon receipt.

(8) Transcript and Final Order. Immediately following the evidentiary hearing, the court shall order a transcript of the hearing which shall be filed within 30 days.

Within 30 days of receipt of the transcript, the court shall render its order, ruling on each claim considered at the evidentiary hearing and all other claims raised in the motion making detailed findings of fact and conclusions of law with respect to each claim, and attaching or referencing such portions of the record as are necessary to allow for meaningful appellate review. The order issued after the evidentiary hearing shall resolve all the claims raised in the motion and shall be considered the final order for purposes of appeal. The clerk of the court shall promptly serve upon all parties a copy of the final order, with a certificate of service.

(9) Rehearing. No motion for rehearing shall be permitted.

(g) Successive Motions. This subdivision applies to all successive postconviction motions filed after the effective date of this rule. A motion filed under this rule is successive if a court has previously ruled on a postconviction motion challenging the same judgment and sentence. Successive motions pending on (the effective date) are governed by the rules in effect prior to that date.

(1) Contents of Motion. A successive motion shall not exceed 25 pages, exclusive of attachments, and shall include all of the pleading requirements of an initial motion and, if based upon newly discovered evidence, Brady, or Giglio, also contain the following:

(A) the names, addresses and telephone numbers of all witnesses supporting the claim together with any affidavits obtained by defendant from such witnesses;

(B) a statement that the witness will be available to testify under oath to the facts alleged in the motion or affidavit;

(C) if evidentiary support is in the form of documents, copies of all documents shall be attached; and

(D) as to any witness or document listed in the motion or attachment to the motion, a statement of the reason why the witness or document was not previously available.

(2) Answer. Within 10 days of the filing of a successive motion, the state shall file its answer. The answer shall not exceed 25 pages exclusive of attachments and

exhibits. The answer shall specifically respond to each claim in the motion and state the reason(s) that an evidentiary hearing is or is not required.

(h) Appeals.

An appeal may be taken to the Supreme Court of Florida within 30 days from the entry of a final order on a motion for postconviction relief.

[deletions indicated by struck-through type; new language is underscored]

Rule 3.852 Capital Postconviction Public Records Production

(a) Applicability and Scope.

(1) This rule is applicable only to the production of public records for capital postconviction defendants and does not change or alter the time periods specified in Florida Rules of Criminal Procedure ~~3.850 and~~ 3.851. Furthermore, this rule does not affect, expand, or limit the production of public records for any purposes other than use in a proceeding held pursuant to ~~rule 3.850 or~~ rule 3.851.

(2) This rule shall not be a basis for renewing requests that have been initiated previously or for relitigating issues pertaining to production of public records upon which a court has ruled prior to ~~October 1, 1998~~ (effective date of rule).

(3) This rule is to be used in conjunction with the forms found at Florida Rule of Criminal Procedure 3.993.

(b) Definitions.

(1) "Public records" has the meaning set forth in section 119.011(1), Florida Statutes ~~(1997)~~.

(2) "Trial court" means:

(A) the judge who imposed the sentence of death; or

(B) the judge assigned by the chief judge pursuant to rule 3.851.

(3) "Records repository" means the location designated by the secretary of state pursuant to section 119.19(2), Florida Statutes ~~(Supp. 1998)~~, for archiving capital postconviction public records.

(4) "Collateral counsel" means a capital collateral regional counsel from one of the three regions in Florida; a private attorney who has been appointed to represent a capital defendant for postconviction litigation; or a private attorney who has been

hired by the capital defendant or who has agreed to work pro bono for a capital defendant for postconviction litigation.

(5) "Agency" and "person" mean an entity or individual as defined in section 119.011(2), Florida Statutes ~~(1997)~~, that is subject to the requirements of producing public records for inspection under section 119.07(1)(a), Florida Statutes ~~(1997)~~.

(6) "Index" means a list of the public records included in each container of public records sent to the records repository, or to the clerk of court.

(c) Filing and Service.

(1) The original of all notices, requests, or objections filed under this rule must be filed with the clerk of the trial court. Copies must be served on the trial court, the attorney general, the state attorney, collateral counsel, and any affected person or agency, unless otherwise required by this rule.

(2) Service shall be made pursuant to Florida Rule of Criminal Procedure 3.030(b).

(3) In all instances requiring written notification or request, the party who has the obligation of providing a notification or request shall provide proof of receipt.

(4) Persons and agencies receiving postconviction public records notifications or requests pursuant to this rule are not required to furnish records filed in a trial court prior to the receipt of the notice.

(d) Action Upon Issuance of Mandate Imposition of Death Sentence.

(1) Within 15 days after ~~receiving written notification of the Supreme Court of Florida's mandate affirming the sentence of death, the attorney general shall file with the trial court a written notice of the mandate and serve a copy of it upon the state attorney who prosecuted the case, the Department of Corrections, and the defendant's trial counsel. The notice to the state attorney shall direct the state attorney to submit public records to the records repository within 90 days after receipt of written notification and to notify each law enforcement agency involved in the investigation of the capital offense to submit public records~~ a sentence of death is imposed, the state attorney who prosecuted the case shall provide written notice to

each law enforcement agency involved in the investigation of the capital case and the Department of Corrections. The notice shall direct the agencies and the department to submit public records to the records repository or, if the records are confidential or exempt, the clerk of the court in the county in which the capital case was tried within 9060 days after receipt of written notification the notice. If available, the notice shall include the defendant's date of birth, sex, race, and police-case numbers included in the state attorney's file. The notice to the Department of Corrections shall direct the department to submit public records to the records repository within 90 days after receipt of written notification.

(2) Within 9060 days after receiving written notification of issuance of the Supreme Court of Florida's mandate affirming a death sentence a sentence of death is imposed, the state attorney who prosecuted the case shall:

(A) copy, index, and deliver to the records repository, or if the records are confidential or exempt from disclosure, to the clerk of the court in the county in which the capital case was tried all public records that were produced in the state attorney's investigation or prosecution of the case, and;

(B) provide written notification to the attorney general of compliance with subdivision (A), certifying that, to the best of the state attorney's knowledge or belief, all public records in the state attorney's possession have been copied, indexed, and delivered to the records repository, or if the records are confidential or exempt, to the clerk of the court in the county in which the capital case was tried; and bear the costs of compliance with this subdivision;

(C) provide written notification to the attorney general of the name and address of any additional person or agency that has public records information pertinent to the case which has not previously been provided to collateral counsel.

(3) Within 9060 days after receiving written notification of issuance of the Supreme Court of Florida's mandate affirming a death sentence a sentence of death is imposed, the defendant's trial counsel shall provide written notification to the attorney general of the name and address of any additional person or agency with information pertinent to the case which has not previously been provided to collateral counsel.

(4) Within 15 days after receiving written notification of any additional person or

agency pursuant to subdivision (d)(2) or (d)(3) of this rule, the attorney general shall notify all persons or agencies identified pursuant to subdivisions (d)(2) or (d)(3) that these persons or agencies are required by ~~section 19.19(65)(b), Florida Statutes (Supp. 1998)~~, to copy, index, and deliver to the records repository, or if the records are confidential or exempt, to the clerk of the court in the county in which the capital case was tried all public records pertaining to the case that are in their possession. ~~The~~Each person or agency shall bear the costs related to copying, indexing, and delivering the records of its own compliance.

(e) Action Upon Receipt of Notice of Mandate Imposition of Death Sentence.

~~(1) Within 15 days after receipt of a written notice of the mandate from the attorney general, the state attorney shall provide written notification to each law enforcement agency involved in the specific case to submit public records to the records repository within 90 days after receipt of written notification. A copy of the notice shall be served upon the defendant's trial counsel.~~

~~(2) Within 90 days after receipt of a written notice of the mandate from the attorney general, the state attorney shall copy, index, and deliver to the records repository all public records that were produced in the state attorney's investigation or prosecution of the case. The state attorney shall bear the costs. The state attorney shall also provide written notification to the attorney general of compliance with this section, including certifying that, to the best of the state attorney's knowledge or belief, all public records in the state attorney's possession have been copied, indexed, and delivered to the records repository as required by this rule.~~

~~(31) Within 90~~60 days after receipt of written notification of the mandate imposition of sentence from the ~~attorney general~~state attorney, the Department of Corrections shall copy, index, and deliver to the records repository or, if the records are confidential or exempt, to the clerk of the court in the county in which the capital case was tried all public records determined by the department to be relevant to the subject matter of a proceeding under ~~rule 3.850 or rule 3.851~~, unless such copying, indexing, and delivering would be unduly burdensome. The department shall bear the costs. The secretary of the department shall provide written notification to the attorney general of compliance with this ~~section~~subdivision, certifying that, to the best of the secretary of the department's knowledge or belief, all such public records in the possession of the ~~secretary of the department~~ have been copied, indexed, and

delivered to the records repository or, if the records are confidential or exempt, to the clerk of the court in the county in which the capital case was tried.

~~(42)~~ Within ~~90~~60 days after receipt of written notification of the ~~mandate~~imposition of sentence from the state attorney, a law enforcement agency shall copy, index, and deliver to the records repository or, if the records are confidential or exempt, to the clerk of the court in the county in which the capital case was tried all public records which were produced in the investigation or prosecution of the case. Each agency shall bear the costs of its own compliance. The chief law enforcement officer of each law enforcement agency shall provide written notification to the attorney general of compliance with this ~~section~~subdivision, including certifying that, to the best of the chief law enforcement officer's knowledge or belief, all such public records in possession of the agency or in possession of any employee of the agency, have been copied, indexed, and delivered to the records repository or, if the records are confidential or exempt, to the clerk of the court in the county in which the capital case was tried.

~~(53)~~ Within ~~90~~60 days after receipt of written notification ~~of the mandate~~ from the attorney general pursuant to subdivision (d)(4) of this rule, each additional person or agency identified pursuant to subdivision (d)(2) or (d)(3) of this rule shall copy, index, and deliver to the records repository all public records which ~~were produced during the prosecution of~~pertain to the case, except those which have been previously provided to collateral counsel. ~~The~~Each person or agency shall bear the costs of its own compliance. The person or agency shall provide written notification to the attorney general of compliance with this subdivision and shall certify, to the best of the person or agency's knowledge and belief, all such public records in the possession of the person or agency, except those which have been previously provided to collateral counsel, have been copied, indexed, and delivered to the records repository or, if the records are confidential or exempt, to the clerk of the court in the county in which the capital case was tried.

(f) Action Upon Issuance of Mandate.

(1) Within 15 days after receiving written notification of the Supreme Court of Florida's mandate affirming the sentence of death, the attorney general shall file with the trial court a written notice of the mandate and serve a copy of the notice on collateral counsel.

(fg) Exempt or Confidential Public Records.

(1) Records Delivered to Clerk of Court. Any public records ~~delivered to the records repository pursuant to~~ subject to these rules that are confidential or exempt from the requirements of section 119.07(1), Florida Statutes, or article I, section 24(a), Florida Constitution, must be separately contained, without being redacted, and sealed. The container must be delivered to the clerk of court in the county in which the capital case was tried. The outside of the container must clearly identify that the public record is confidential or exempt and that the seal may not be broken without an order of the trial court. The outside of the container must identify the nature of the public records and the legal basis for the exemption. Records that are exempt from public records production under section 119.07(3)(b) or (3)(1), Florida Statutes, must be delivered to the clerk of court in a separate container, the outside of which must specifically identify the section(s) under which the records are exempt.

(2) In Camera Inspection. ~~Upon the entry of an appropriate court order, sealed containers subject to an inspection by the trial court shall be shipped to the clerk of court. The containers may be opened only for inspection by the trial court in camera. The moving party shall bear all costs associated with the transportation and inspection of such records by the trial court.~~ The trial court shall perform the unsealing and inspection without ex parte communications and in accord with procedures for reviewing sealed documents.

(3) After Mandate Issues on Direct Appeal. Within 30 days after the filing of the notice of mandate on direct appeal by the attorney general, the trial court shall issue an order unsealing all records that were identified as being exempt from public records production under sections 119.07(3)(b) or (3)(1), Florida Statutes, and the clerk of court shall forward the records to the records repository.

(gh) Upon Designation of Collateral Counsel Demand for Additional Public Records.

(1) ~~Within 90~~180 days after collateral counsel is appointed, retained, or appears pro bono ~~receipt of written notification of the mandate from the attorney general, or at such later time as may be set by the trial court, such~~ collateral counsel ~~shall~~may send a written demand for additional public records to each person or agency submitting

public records or identified as having information pertinent to the case under subdivisions (d)(2) or (d)(3) of this rule. If the written demand includes requests for records associated with particular named individuals, the demand shall also include:

(A) a brief statement describing each named person's role in the capital case and relationship to the defendant; and

(B) the race, sex, and date of birth of each named person, if collateral counsel has such information.

(2) Within ~~90~~60 days of receipt of the written demand, each person or agency notified under this subdivision shall deliver to the records repository or, if the records are confidential or exempt, to the clerk of the court in the county in which the capital case was tried any additional public records in the possession of the person or agency that pertain to the case and shall certify to the best of the person or agency's knowledge and belief that all additional public records have been delivered to the records repository; or, if the records are confidential or exempt, to the clerk of the court in the county in which the capital case was tried. If no additional public records are found, the person or agency shall recertify that the public records previously delivered are complete.

(3) Within ~~60~~25 days of receipt of the written demand, any person or agency may file with the trial court an objection to the written demand described in subdivision (gh)(1). The trial court shall hold a hearing and issue a ruling within 30 days after the filing of any objection, ordering a person or agency to produce additional public records if the court determines each of the following exists:

(A) Collateral counsel has made a timely and diligent search as provided in this rule.

(B) Collateral counsel's written demand identifies, with specificity, those additional public records that are not at the records repository.

(C) The additional public records sought are relevant to the subject matter of a proceeding under rule ~~3.850~~ or rule 3.851, or appear reasonably calculated to lead to the discovery of admissible evidence.

(D) The additional public records request is not overly broad or unduly

burdensome.

(hi) ~~Cases in Which Mandate was Issued~~ Death Sentence was Imposed Prior to Effective Date of Rule.

~~(1) If the mandate affirming a defendant's conviction and sentence of death was issued prior to October 1, 1998, and no initial public records requests have been made by collateral counsel by that date, the attorney general and the state attorney shall file notifications with the trial court as required by subdivisions (d) and (e) of this rule. In cases in which the death sentence has been imposed but collateral counsel has not been appointed, been retained, or appeared pro bono prior to [effective date of rule], the time periods for providing written notification pursuant to subdivisions (d)(1), (d)(2), and (d)(3) of this rule shall run from the date collateral counsel is appointed pursuant to rule 3.851, retained, or appears pro bono.~~

~~(2) If on October 1, 1998, a defendant is represented by collateral counsel and has initiated the public records process, collateral counsel shall, within 90 days after October 1, 1998, or within 90 days after the production of records which were requested prior to October 1, 1998, whichever is later, file with the trial court and serve a written demand for any additional public records that have not previously been the subject of a request for public records. The request for these records shall be treated the same as a request pursuant to subdivisions (d)(3) and (d)(4) of this rule, and the records shall be copied, indexed, and delivered to the repository as required in subdivision (e)(5) of this rule. In cases in which the death sentence has been imposed and collateral counsel has been appointed, been retained, or appeared pro bono prior to [effective date of rule], public records production shall be governed by the rules in effect prior to that date.~~

~~(3) (j) After Death Warrant Signed.~~

~~(1) Within 10 days of the signing of a defendant's death warrant, collateral counsel may request in writing the production of public records from a person or agency from which collateral counsel previously requested public records. A person or agency shall copy, index, and deliver to the repository any public record:~~

~~(A) that was not previously the subject of an objection;~~

(B) that was received or produced since the previous request; or

(C) that was, for any reason, not produced previously.

The person or agency providing the records shall bear the costs of copying, indexing, and delivering such records. If none of these circumstances exist, the person or agency shall file with the trial court and serve on the parties an affidavit stating that no other records exist and that all public records have been produced previously. A person or agency shall comply with this subdivision within 10 days from the date of the written request or such shorter time period as is ordered by the court.

~~(4)~~**(k) Proof of Receipt of Notice.** In all instances ~~in subdivision (h)~~ which require written notification, the receiving party shall provide proof of receipt by return mail or other carrier.

(i) Limitation on Postproduction Request for Additional Records.

(1) In order to obtain public records in addition to those provided under subdivisions ~~???~~(e), ~~(f)~~, (g), (h) and ~~(hi)~~ of this rule, collateral counsel shall file an affidavit in the trial court which:

(A) attests that collateral counsel has made a timely and diligent search of the records repository; and

(B) identifies with specificity those public records not at the records repository; and

(C) establishes that the additional public records are either relevant to the subject matter of the postconviction proceeding or are reasonably calculated to lead to the discovery of admissible evidence; and

(D) shall be served in accord with subdivision (c)(1) of this rule.

(2) Within ~~30~~15 days after the affidavit of collateral counsel is filed, the trial court shall order a person or agency to produce additional public records only upon finding each of the following:

(A) collateral counsel has made a timely and diligent search of the records repository;

(B) collateral counsel's affidavit identifies with specificity those additional public records that are not at the records repository;

(C) the additional public records sought are either relevant to the subject matter of a proceeding under ~~rule 3.850~~ or rule 3.851 or appear reasonably calculated to lead to the discovery of admissible evidence; and

(D) the additional records request is not overly broad or unduly burdensome.

(jm) Copying of Public Records. ~~Collateral counsel~~The Secretary of State shall provide the personnel, supplies, and any necessary equipment to copy records held at the records repository.

(kn) Authority of the Court. In proceedings under this rule the trial court may:

(1) compel or deny disclosure of records;

(2) conduct an in-camera inspection;

(3) extend the times in this rule upon a showing of good cause;

(4) impose sanctions upon any party, person, or agency affected by this rule including initiating contempt proceedings, taxing expenses, extending time, ordering facts to be established, and granting other relief; and

(5) resolve any dispute arising under this rule unless jurisdiction is in an appellate court.

(lo) Scope of Production and Resolution of Production Issues.

(1) Unless otherwise limited, the scope of production under any part of this rule shall be that the public records sought are not privileged or immune from production and are either relevant to the subject matter of the proceeding under ~~rule 3.850~~ or rule 3.851 or are reasonably calculated to lead to the discovery of admissible evidence.

(2) Any objections ~~or~~to production of public records under this rule shall be filed within 30 days of receipt of the notice or demand which is the subject of the objection, unless otherwise provided herein. Any motions to compel production of public records pursuant to this rule shall be filed within 30 days after the end of the production time period provided by this rule. Counsel for the party objecting or moving to compel shall file a copy of the objection or motion directly with the trial court. The trial court shall hold a hearing on the objection or motion on an expedited basis.

(3) The trial court may order mediation for any controversy as to public records production pursuant to this rule in accord with Florida Rules of Civil Procedure 1.700, 1.710, 1.720, 1.730, or the trial court may refer any such controversy to a master in accord with Florida Rule of Civil Procedure 1.490.

(mp) Destruction of Records Repository Records. Sixty days after a capital sentence is carried out, after a defendant is released from incarceration following the granting of a pardon or reversal of the sentence, or after a defendant has been resentenced to a term of years, the attorney general shall provide written notification of this occurrence to the secretary of state with service in accord with subdivision (c)(1). After the expiration of the 60 days, the secretary of state may then destroy the copies of the records held by the records repository that pertain to that case, unless an objection to the destruction is filed in the trial court and served upon the secretary of state and in accord with subdivision (c)(1). If no objection has been served within the 60-day period, the records may then be destroyed. If an objection is served, the records shall not be destroyed until a final disposition of the objection.

[deletions are indicated by struck-through type; new language is underscored]

Rule 3.993. Forms Related to Capital Postconviction Records Production

(a) Notice to State Attorney of Affirmance of Death Penalty.

_____ In the Circuit Court of the _____
_____ Judicial Circuit, in and for _____
_____ County, Florida
_____ Case No. _____
_____ Division _____

State of Florida;

_____ Plaintiff;

v.

_____ Defendant.

~~NOTICE TO STATE ATTORNEY OF AFFIRMANCE OF DEATH PENALTY~~

TO: _____
_____ [name of state attorney and circuit]

_____ The Attorney General of the State of Florida, pursuant to Florida Rule of Criminal Procedure 3.852(d)(1), gives notice that on the _____ day of _____, _____, the Florida Supreme Court issued its mandate affirming the death sentence in this case:

_____ Within 15 days of receipt of this notice, you should provide written notice to each law enforcement agency involved in this case:

_____ Within 90 days after receipt of this notice, you and each law enforcement agency involved in this case, should copy, index, and deliver to the records repository of the Secretary of State all public records, except for those previously filed in the trial court, which were produced in the investigation or prosecution of this case:

_____ I HEREBY CERTIFY that a true and correct copy of the foregoing has been served on _____, _____, and _____, [name of trial court] [name of state attorney] [name of trial counsel for defendant] this _____ day of _____, _____.

_____ [name and address of attorney general]

(ba) Notice to Secretary of Department of Corrections of ~~Affirmance~~Imposition of Death Penalty.

In the Circuit Court of the _____
Judicial Circuit, in and for _____
County, Florida
Case No. _____
Division _____

State of Florida,

Plaintiff,

v.

_____,

Defendant.

**NOTICE TO SECRETARY OF DEPARTMENT OF CORRECTIONS OF
~~AFFIRMANCE~~IMPOSITION OF DEATH PENALTY AND TO PRODUCE PUBLIC
RECORDS**

TO: _____
[name of Secretary of Department of Corrections]

~~The Attorney General of the State of Florida~~ State Attorney of the _____ Judicial Circuit of the
State of Florida pursuant to Florida Rule of Criminal Procedure 3.852(d)(1), gives notice that on the
_____ day of _____, _____, the Florida Supreme Court issued its mandate affirming the death
~~sentenced~~defendant in this case was sentenced to death.

Within ~~90~~60 days after receipt of this notice, you should copy, index, and deliver to the records
repository of the Secretary of State all public records determined by your department to be relevant to the
subject matter of a proceeding under Florida Rule of Criminal Procedure ~~3.850 or~~ 3.851 unless the
production of such records would be unduly burdensome. Any public records that are the subject of this
notice but which are confidential or exempt must be separately contained, without being redacted, sealed
and delivered to the Clerk of the Circuit Court of the _____ Judicial Circuit, in and for _____
County, Florida. Records that are exempt under section 119.07(3)(b) or (3)(l), Florida Statutes, must be
delivered to the clerk of court in a separate container, the outside of which must specifically identify the
section(s) under which they are exempt.

I HEREBY CERTIFY that a true and correct copy of the foregoing has been served on

_____, _____,
[name of trial court] [name of Secretary of Department of Corrections]
, and _____,

[name of attorney general] [name of ~~trial counsel for defendant~~collateral counsel]
this _____ day of _____, _____.

[name and address of ~~attorney general~~state attorney]

(eb) Notice by State Attorney to Law Enforcement Agency of Imposition of Death Penalty.

In the Circuit Court of the _____
Judicial Circuit, in and for _____
County, Florida
Case No. _____
Division _____

State of Florida,

Plaintiff,

v.

_____,

Defendant.

**NOTICE OF ~~AFFIRMANCE~~ IMPOSITION OF DEATH PENALTY
AND TO PRODUCE PUBLIC RECORDS**

TO: _____
[name of chief law enforcement officer]

The State Attorney of the _____ Judicial Circuit of the State of Florida, pursuant to Florida Rule of Criminal Procedure 3.852(e)(1)(d)(1), hereby gives notice to

_____, that was involved in this case by

[name of chief law enforcement officer and agency]

investigation, arrest, prosecution, or incarceration, that on the _____ day of _____, _____, the ~~Florida Supreme Court issued its mandate affirming the death sentence~~ defendant in this case was sentenced to death.

Within ~~90~~60 days after receipt of this notice, you and each law enforcement agency involved in this case should copy, index, and deliver to the records repository of the Secretary of State all public records, except those filed in the trial court, which were produced in the investigation, arrest, prosecution, or incarceration of the defendant in this case. Any public records that are the subject of this notice but which are confidential or exempt must be separately contained, without being redacted, sealed and delivered to the Clerk of the Circuit Court of the _____ Judicial Circuit, in and for _____ County, Florida. Records that are exempt under section 119.07(3)(b) or (3)(l), Florida Statutes, must be delivered to the clerk of court in a separate container, the outside of which must specifically identify the section(s) under which they are exempt.

I HEREBY CERTIFY that a true and correct copy of the foregoing has been served on _____,

[name of trial court]

[name of chief law enforcement officer]

_____, and _____,

[name of attorney general]

[name of collateral counsel]

this _____ day of _____, _____.

[name and address of state attorney]

(dc) Notice of Compliance by State Attorney.

In the Circuit Court of the _____
Judicial Circuit, in and for _____
County, Florida
Case No. _____
Division _____

State of Florida,

Plaintiff,

v.

_____,

Defendant.

NOTICE OF COMPLIANCE BY STATE ATTORNEY

TO: _____
[name and address of attorney general]

The State Attorney for the _____ Judicial Circuit gives notice to the Attorney General of compliance by delivery of public records involving this case to the records repository of the Secretary of State with Florida Rule of Criminal Procedure 3.852(d)(2)(B) and certifies that, to the best of my knowledge and belief, all public records in my possession, except for those previously filed in the trial court which were produced in the investigation or prosecution of the case have been copied, indexed, and delivered to the records repository of the Secretary of State as required by Florida Rule of Criminal Procedure 3.852(e)(2), or, if the records are confidential or exempt, to the Clerk of the Circuit Court of the _____ Judicial Circuit, in and for _____ County, Florida.

I HEREBY CERTIFY that a true and correct copy of the foregoing has been served on

_____, _____, and

[name of trial court] [name of attorney general]

_____, this _____ day of _____, _____.

[name of collateral counsel]

[name and address of state attorney]

(ed) Notice of Compliance by the Secretary of the Department of Corrections.

In the Circuit Court of the _____
Judicial Circuit, in and for _____
County, Florida
Case No. _____
Division _____

State of Florida,

Plaintiff,

v.

_____,

Defendant.

**NOTICE OF COMPLIANCE BY THE SECRETARY
OF THE DEPARTMENT OF CORRECTIONS**

TO: _____
[name and address of attorney general]

The Secretary of the Department of Corrections, having received notice of the ~~affirmance~~imposition of the death penalty in this case from the ~~Attorney General~~State Attorney for the _____ Judicial Circuit on the ____ day of _____, _____, hereby gives notice of compliance with Florida Rule of Criminal Procedure 3.852(e)(1) and certifies that, to the best of my knowledge and belief, all public records determined by the Department to be relevant to the subject matter of a proceeding under Florida Rule of Criminal Procedure ~~3.850 or~~ 3.851, except for those previously filed in the trial court, have been copied, indexed, and delivered to the records repository of the Secretary of State or, if the records are confidential or exempt, to the Clerk of the Circuit Court of the _____ Judicial Circuit, in and for _____ County, Florida.

I HEREBY CERTIFY that a true and correct copy of the foregoing has been served on

_____, _____,
[name of trial court] [name of attorney general]

_____, and _____,
[name of state attorney] [name of collateral counsel]

this ____ day of _____, _____.

[name and address of Secretary of
Department of Corrections]

(fe) Notice of Compliance by Law Enforcement Agency.

In the Circuit Court of the _____
Judicial Circuit, in and for _____
County, Florida
Case No. _____
Division _____

State of Florida,

Plaintiff,

v.

_____,

Defendant.

NOTICE OF COMPLIANCE BY LAW ENFORCEMENT AGENCY

TO: _____
[name and address of attorney general]

_____ that was involved
[name of chief law enforcement officer and agency]
in this case by an investigation, arrest, prosecution, or incarceration, hereby gives notice to the Attorney General of compliance ~~by delivery of public records involving this case to the records repository of the Secretary of State~~ with Florida Rule of Criminal Procedure 3.852(e)(2). I further and certify that, to the best of my knowledge and belief, all public records in possession of this agency or in the possession of any employee of this agency, except for those previously filed in the trial court, which were produced in the investigation or prosecution of the case have been copied, indexed, and delivered to the records repository of the Secretary of State or, if the records are confidential or exempt, to the Clerk of the Circuit Court of the _____ Judicial Circuit, in and for _____ County, Florida.

I HEREBY CERTIFY that a true and correct copy of the foregoing has been served on

_____, _____,
[name of trial court] [name of attorney general]

_____, and _____,
[name of state attorney] [name of collateral counsel]

this _____ day of _____, _____.

[name and address of chief law enforcement officer]

(gf) Notice to Attorney General of Person or Agency Having Pertinent Information.

In the Circuit Court of the _____
Judicial Circuit, in and for _____
County, Florida
Case No. _____
Division _____

State of Florida,

Plaintiff,

v.

_____,

Defendant.

**STATE ATTORNEY'S NOTICE TO ATTORNEY
GENERAL OF PERSON OR AGENCY HAVING PERTINENT INFORMATION**

TO: _____
[name and address of attorney general]

The undersigned _____ hereby gives notice to the Attorney General of
[name of state attorney]
the following name(s) and address(es) of any person or agency having information pertinent to this case in
addition to those persons and agencies who previously furnished public records to the records repository of
the Secretary of State:

[list names and addresses of persons or agencies]

Please provide prompt written notification to each identified person or agency of their duty to
deliver all such public records, except for those previously filed in the trial court or furnished to collateral
counsel, pertaining to this case to the records repository of the Secretary of State or, if the records are
confidential or exempt, to the Clerk of the Circuit Court of the _____ Judicial Circuit, in and for
_____ County, Florida.

I HEREBY CERTIFY that a true and correct copy of the foregoing has been served on
_____, _____, and
[name of trial court] [name of attorney general]
_____, this _____ day of _____, _____.
[name of ~~public defender or defense~~ collateral counsel]

[name and address of state attorney]

(hg) Notice to Attorney General of Person or Agency Having Pertinent Information.

In the Circuit Court of the _____
Judicial Circuit, in and for _____
County, Florida
Case No. _____
Division _____

State of Florida,

Plaintiff,

v.

_____,

Defendant.

**TRIAL COUNSEL'S NOTICE TO ATTORNEY
GENERAL OF PERSON OR AGENCY HAVING PERTINENT INFORMATION**

TO: _____
[name and address of attorney general]

The undersigned _____, for
[name of public defender or other counsel]

_____, hereby gives notice to the Attorney General of the
[name of defendant]

following name(s) and address(es) of persons or agencies ~~in addition to those previously furnished to collateral counsel~~ which may have information pertinent to this case in addition to those persons and agencies who previously furnished public records to the records repository of the Secretary of State.

[list names and addresses of persons or agencies]

Please provide prompt written notification to each identified person or agency of their duty to deliver all such public records, except for those previously filed in the trial court or furnished to collateral counsel, pertaining to this case to the records repository of the Secretary of State, or if the records are confidential or exempt, to the clerk of the Circuit Court of the _____ Judicial Circuit, in and for _____ County, Florida.

I HEREBY CERTIFY that a true and correct copy of the foregoing has been served on

_____, _____,
[name of trial court] [name of attorney general]

and _____, and _____,
[name of state attorney] [name of collateral counsel]

this ____ day of _____, 19____.

[name and address of trial counsel]

(ih) Notice by Attorney General to Person or Agency Having Pertinent Information.

In the Circuit Court of the _____
Judicial Circuit, in and for _____
County, Florida
Case No. _____
Division _____

State of Florida,

Plaintiff,

v.

_____,

Defendant.

**NOTICE BY ATTORNEY GENERAL TO PERSON
OR AGENCY HAVING PERTINENT INFORMATION**

TO: _____
[name and address of person or agency]

Pursuant to Florida Rule of Criminal Procedure 3.852(d)(2), the undersigned has been notified by _____, that you have public records

[name of trial counsel or state attorney]

pertinent to this case. Pursuant to the provisions of rule 3.852(e)(53), you must:

1. Within ~~90~~60 days of receipt of this notice, copy, index, and deliver to the records repository of the Secretary of State or, if the records are confidential or exempt, to the Clerk of the Circuit Court of the _____ Judicial Circuit, in and for _____ County, Florida all public records in your possession, except for those previously filed in the trial court or furnished to collateral counsel, which are pertinent to this case; and

2. Provide written notice to me that you have complied with these provisions.

Records that are exempt under section 119.07(3)(b) or (3)(l), Florida Statutes, must be delivered to the clerk of court in a separate container, the outside of which must specifically identify the section(s) under which they are exempt.

I HEREBY CERTIFY that a true and correct copy of the pleading has been served on

_____, and _____,
[name of person or agency] [name of trial court]
_____, and _____,

[name of state attorney] [name of collateral counsel]

this _____ day of _____, _____.

[name and address of attorney general]

(ji) Notice of Compliance by Person or Agency.

In the Circuit Court of the _____
Judicial Circuit, in and for _____
County, Florida
Case No. _____
Division _____

State of Florida,

Plaintiff,

v.

_____,

Defendant.

NOTICE OF COMPLIANCE BY PERSON OR AGENCY

TO: _____
[name and address of attorney general]

The undersigned, pursuant to Florida Rule of Criminal Procedure 3.852(e)(53), having received notice from the Attorney General on the ____ day of _____, ____, ~~to copy, seal, index, and deliver all public records in my possession or in the possession of the undersigned agency to the records repository of the Secretary of State,~~ hereby gives notice of compliance to the Attorney General and ~~further~~ certifies that all such public records in my possession or in the possession of the undersigned agency pertaining to this case, except for those previously filed in the trial court or furnished to collateral counsel, to the best of my knowledge and belief, have been copied, indexed, and delivered to the records repository of the Secretary of State or, if the records are confidential or exempt, to the Clerk of the Circuit Court of the _____ Judicial Circuit, in and for _____ County, Florida.

I HEREBY CERTIFY that a true and correct copy of the foregoing has been served on

_____, _____,
[name of trial court] [name of attorney general]

_____, and _____,
[name of state attorney] [name of collateral counsel]

this ____ day of _____, _____.

[name and address of person or agency]

(kj) Defendant's Demand for Production of Additional Public Records Pertaining to Defendant's Case.

In the Circuit Court of the _____
Judicial Circuit, in and for _____
County, Florida
Case No. _____
Division _____

State of Florida,

Plaintiff,

v.

_____,

Defendant.

DEFENDANT'S DEMAND FOR ADDITIONAL PUBLIC RECORDS PERTAINING TO DEFENDANT'S CASE

TO: _____
[name and address of person or agency]

The defendant, by and through undersigned counsel, hereby makes demand of _____, pursuant to Florida Rule of Criminal Procedure 3.852(ih), for additional public records pertinent to this case.

1. Undersigned counsel represents that, after a timely and diligent search, the records specifically described below:

- (a) are relevant to a pending proceeding pursuant to rule 3.850~~1~~ or
- (b) appear reasonably calculated to lead to the discovery of admissible evidence; and
- (c) have not previously been obtained in discovery or from a previous public records request from either the above-named person or agency or any other; and
- (d) are not presently available from the public records repository.

2. The public records requested are as follows:

[list public records requested]

3. [if request includes records associated with particular named individuals, give a brief statement of each named person's role in the capital case and relationship to the defendant, and the race, sex, and

date of birth of each named person, if you have such information]

34. Pursuant to rule 3.852(h), any objection to production, including any claim of exemption, must be filed with the trial court and served upon all counsel of record within ~~60~~25 days of receipt of this demand, or such objection will be deemed waived.

45. Pursuant to rule 3.852(h), you shall, within ~~90~~60 days after receipt of this demand:

(a) copy, index, and deliver to the records repository of the Secretary of State any additional public records in your possession or the possession of your agency which pertain to this case; and

(b) certify that, to the best of your knowledge and belief, all additional public records have been delivered to the records repository of the Secretary of State; ~~and/or~~

(c) recertify that the public records previously delivered are complete if no additional public records are found; and

(d) deliver any public records that you claim are confidential or exempt in a sealed container, without being redacted, to the Clerk of the Circuit Court of the _____ Judicial Circuit, in and for _____ County, Florida.

[name of attorney for defendant]

I HEREBY CERTIFY that a true and correct copy of the foregoing has been served on

_____,
[name of trial court]

_____,
[name of person or agency]

_____, and _____,

[name of attorney general]

[name of state attorney]

this _____ day of _____, _____.

[name and address of ~~attorney for defendant~~ collateral counsel]

(Hk) Objection to Defendant's Request for Production of Additional Public Records Pertaining to Defendant's Case and Motion for Hearing.

In the Circuit Court of the _____
Judicial Circuit, in and for _____
County, Florida
Case No. _____
Division _____

State of Florida,

Plaintiff,

v.

_____,

Defendant.

OBJECTION TO DEFENDANT'S REQUEST FOR PRODUCTION OF ADDITIONAL PUBLIC RECORDS PERTAINING TO DEFENDANT'S CASE AND MOTION FOR HEARING

The undersigned person or agency, having received defendant's demand for production of additional public records pertaining to defendant's case on the ____ day of _____, _____, hereby files this objection and respectfully moves the court to hold a hearing to determine if the requirements of rule 3.852____(h)(3) have been met. The grounds for this objection are:

[state grounds with specificity and identify the records]

Respectfully submitted,

[name of attorney]
Attorney for _____
[name of person or agency]

I HEREBY CERTIFY that a true and correct copy of the foregoing has been served on _____,
[name of trial court] [name of attorney for defendant/state attorney]
and _____,
[name of attorney general] [name of collateral counsel]
this ____ day of _____, ____.

[name of attorney]

(ml) Notice of Delivery of Exempt Public Records to ~~Records Repository~~ Clerk of Circuit Court.

In the Circuit Court of the _____
Judicial Circuit, in and for _____
County, Florida
Case No. _____
Division _____

State of Florida,

Plaintiff,

v.

_____,

Defendant.

NOTICE OF DELIVERY OF EXEMPT PUBLIC RECORDS TO ~~RECORDS REPOSITORY~~ CLERK OF CIRCUIT COURT

TO: ~~Records Repository~~ The Clerk of the Circuit Court of the _____
Judicial Circuit, in and for _____ County, Florida

[address of ~~records repository~~ clerk of court]

The undersigned, _____, hereby gives notice ~~to the records~~
[name of person or agency]

~~repository of the Secretary of State that certain delivered~~ that certain records that are confidential or exempt from the requirements of section 119.07(1), Florida Statutes have been delivered to you. These public records have been separately contained, without being redacted, have been sealed, and the nature of the public records and the legal basis under which the public records are exempt have been identified. Records that are exempt under section 119.07(3)(b) or (3)(l), Florida Statutes, have been delivered to the clerk of court in a separate container, the outside of which specifically identifies the section(s) under which they are exempt.

I HEREBY CERTIFY that a true and correct copy of the foregoing has been served on

_____, _____,
[name of trial court] [name of ~~records repository~~ clerk of court]

_____, _____, and
[name of attorney general] [name of state attorney]

_____, this ____ day of _____, ____.
[name of collateral counsel]

[name and address of person or agency]

(n) Order to Deliver Exempt Public Records to the Clerk of Circuit Court.

_____ In the Circuit Court of the _____
_____ Judicial Circuit, in and for _____
_____ County, Florida
_____ Case No. _____
_____ Division _____

State of Florida,

_____ Plaintiff,

v.

_____,

_____ Defendant.

ORDER TO DELIVER EXEMPT PUBLIC RECORDS

TO: _____ Records Repository

_____ [address of records repository]

_____ This court having received notice on the _____ day of _____, _____, that certain records for which a claim of confidentiality or exemption from disclosure has been claimed have been copied, indexed, separately contained without being redacted, sealed, identified as to their nature and the legal basis for their confidentiality or exemption, and delivered to the records repository of the Secretary of State, it is ordered that said records be delivered to _____ for further proceedings consistent with Florida Rule of Criminal [name of clerk of circuit court]

Procedure 3.852(f). _____ shall bear all costs associated with the _____ [name of moving party] transportation and inspection of said records by the trial court.

_____ DONE AND ORDERED in _____ County, Florida, this _____ day of _____, _____.

_____ Judge

(o) Notice of Delivery of Exempt Public Records to the Clerk of Circuit Court.

_____ In the Circuit Court of the _____
_____ Judicial Circuit, in and for _____
_____ County, Florida
_____ Case No. _____
_____ Division _____

State of Florida,

_____ Plaintiff,

v.

_____,

_____ Defendant.

**NOTICE OF DELIVERY OF EXEMPT PUBLIC RECORDS
TO CLERK OF CIRCUIT COURT**

TO: _____
_____ [name and address of clerk of circuit court]

_____ The Secretary of State, by and through the undersigned, having received an appropriate court order pursuant to rule 3.852, hereby gives notice that the sealed container(s) of exempt public records has/have been shipped to the above-listed clerk of circuit court. Pursuant to the provisions of Florida Rule of Criminal Procedure 3.852(f)(2) these public records may only be opened for an inspection by the trial court in camera.

_____ I HEREBY CERTIFY that a true and correct copy of the foregoing has been served on _____,
_____ [name of trial court] _____ [name of clerk of circuit court]
_____, and _____,
_____ [name of attorney general] _____ [name of collateral counsel]
this _____ day of _____, _____.

_____ [name of secretary of state]

By: _____
_____ [name of representative of secretary of state]

(m) Notice of Affirmance of Death Sentence.

In the Circuit Court of the _____
Judicial Circuit, in and for _____
County, Florida
Case No. _____
Division _____

State of Florida,

Plaintiff,

v.

_____.

Defendant.

NOTICE OF AFFIRMANCE OF DEATH SENTENCE.

The Attorney General of the State of Florida pursuant to Florida Rule of Criminal Procedure 3.852(f), gives notice that on the _____ day of _____, _____, the Florida Supreme Court issued its mandate affirming the death sentence in this case.

Florida Rule of Criminal Procedure 3.852(g)(3) requires that, within 30 days after the filing of this notice, records that were delivered to the clerk of court and identified as exempt from public records production under section 119.07(3)(b) or (3)(l), Florida Statutes, must be unsealed and forwarded to the records repository.

I HEREBY CERTIFY that a true and correct copy of the foregoing has been served on

_____.

[name of collateral counsel]

this _____ day of _____, _____.

[name and address of attorney general]